

Libby Newell Memorial Grant Program

2026 GUIDELINES

Applications Open: 27th July

Applications Close: 18th September

The *Libby Newell Memorial* Grant will fund:

- Exhibition Development
 - This includes all aspects of exhibition development, eg. Exhibition development plans, display cases, signage etc.

Application process

To apply, contact Museums & Galleries of NSW to discuss your project with a staff member and request the application form.

Applicants are encouraged to contact the Sector Development Manager to receive grant-writing assistance whenever needed. Applicants may also pursue external grant-writing assistance. However, it must be clear that the museum volunteers have ownership over the project.

It is the applicant's responsibility to complete and submit their application.

Assessment process

Once your application has been confirmed to be eligible, it will be assessed by the Volunteer Museum Grant Program Assessment Panel.

M&G NSW will notify applicants of their outcome by phone call and/or email. Funds will not be available until the relevant grant acceptance documentation is completed.

Terms and conditions

Applicants should be mindful of the following terms and conditions associated with accepting a Volunteer Museum Grant. These include:

- All Volunteer Museum Grants are awarded free of GST
- All awarded monies must be expended as per the approved application. A variation in the project must be reported to M&G NSW via email for approval.
- Unused monies must be reported to M&G NSW and returned in the proper manner (please do not send in a cheque before discussing the matter with M&G NSW).
- Successful applicants will be required to provide an acquittal report, see the Connection to the National Standards Section for details.
- *The Libby Newell Memorial Grant* and Museums & Galleries of NSW must be publicly acknowledged as supporting the project by using a text acknowledgement on all printed and/or electronic material produced in relation to the funded activity. This includes publications, invitations, banners, websites and any printed or electronic material.

- The logos and written acknowledgement should be placed in a position appropriate to the level of support. Logos and style-guides are available from the M&G NSW Communications Coordinator on (02) 5663 2339 or email comms@mgnsw.org.au.