**2025 Nomination form:**  **Volunteer Achievement Award**

**Nominations close: 5pm, Monday 15 September 2025**

The Volunteer Achievement Award acknowledges the outstanding contribution of an individual to the NSW museum, gallery, and Aboriginal cultural sector within the past year.

For further information regarding eligibility or the nomination process, please consult the [FAQ](https://mgnsw.org.au/sector/programs/imagine/imagine-awards-faq/) page and [the 2025 Guidelines](https://mgnsw.org.au/wp-content/uploads/2025/07/2025-IMAGinE-Awards-Guidelines.pdf)

**This award specifically recognises an individual volunteer who has made a significant contribution to their organisation in the previous 12 months. Examples of contributions could include:**

1. Taking the lead in a project which was important to their organisation in the last 12 months.
2. Going above and beyond as a leader to help keep their organisation running smoothly and achieving its goals.
3. Helped their organisation through a particular challenge in the past 12 months using their own creativity or insight.
4. Generally being an enthusiastic, dedicated and skilled volunteer over the past 12 months.

**Selection criteria**

1. Volunteer displayed leadership and/or creativity
2. Significance and benefit of the volunteer’s contribution to the organisation’s aims and objectives
3. Level of dedication, skill, and initiative shown by the nominee in their volunteer work

**Nomination details**

Who is the individual you are nominating?

Full name:Click or tap here to enter text.

Nominee’s Contact Details

Phone:Click or tap here to enter text. Email: Click or tap here to enter text.

Nominator details (person completing this form): Click or tap here to enter text.

Nominating Organisation: Click or tap here to enter text.

Contact person:Click or tap here to enter text. Position:Click or tap here to enter text.

Phone: Click or tap here to enter text. Email: Click or tap here to enter text.

Traditional place name (if known): Click or tap here to enter text.

Street address: Click or tap here to enter text. Suburb: Click or tap here to enter text.

State: Click or tap here to enter text. Postcode:Click or tap here to enter text.

Postal address (if different to above): Click or tap here to enter text.

**Activity details**

Type of activity/contribution: Click or tap here to enter text.

Dates of activity/volunteer contribution: Click or tap here to enter text.

Museum, gallery, or Aboriginal cultural space:
Click or tap here to enter text.

**Provide an outline of what the Volunteer contributed to their organisation in the past 12 months. (max. 50 words)**

Note: This summary should briefly summarise *what the Volunteer did for their organisation* and *the outcome of their work*.

(This outline may be edited and will be used in promotional material and the awards booklet)
Click or tap here to enter text.

**Describe the impact the Volunteer has had on their organisation in the past 12 months. (max. 300 words)**

Note: In this response you can also offer more detail about the volunteer, their contribution, and/or what they achieved.

(This response may be edited and used in promotional material and awards booklet.)
Click or tap here to enter text.

**Discuss the importance of the Volunteer’s contribution to their organisation in the past 12 months. (max. 200 words)**

Note: Be sure to clarify why this work was particularly valuable for their organisation. Show how their contribution responds to the specific needs, challenges, resources, and/or objectives of their organisation.

(This response may be edited and used in promotional material and awards booklet.)

Click or tap here to enter text.

**Support material**

The following support material must be submitted with your nomination:

• Up to THREE pages (maximum) of documentation which supports the nomination. This can include images, suggested file formats are word doc, pdf or powerpoint.

AND

• Summarised bio or resume (maximum 1 page)

|  |  |
| --- | --- |
|  | Support Material details (i.e. image details, name of document) |
| 1 | Click or tap here to enter text. |
| 2 | Click or tap here to enter text. |
| 3 | Click or tap here to enter text. |
| 4 | Click or tap here to enter text. |

AND

• ONE high quality image of the nominated individual + ONE high quality image of the relevant project (300 dpi jpegs max. 2MB each). These images will be used in online and printed promotional material and at the awards presentation. Images may also be used by M&G NSW for promotional and archival purposes.

|  |  |  |
| --- | --- | --- |
| Image No. | Image file name | Image credit for promotional use |
| 1  | Click or tap here to enter text. | Click or tap here to enter text. |
| 2  | Click or tap here to enter text. | Click or tap here to enter text. |

**How to submit your nomination**

All nomination forms and support material must be submitted online by the closing date via the M&G NSW IMAGinE awards webpage: <https://mgnsw.org.au/sector/support/imagine/>

If you have any questions or require assistance to submit your application for any reason, please check out the Frequently Asked Questions here: <https://mgnsw.org.au/sector/programs/imagine/imagine-awards-faq/>

Contact Details:
**Dale Maxwell-Smith, Training & Engagement Manager**

Email: dalem@mgnsw.org.au

Phone number: (02) 5663 2337

**Museums & Galleries of NSW**

Phone: (02) 9270 3100

To prepare your entry for submission save this document with your organisation’s name and category you are entering.

For example: OurMuseumGallery\_Exhibition.doc

Please refer to the [2025 Guidelines](https://mgnsw.org.au/wp-content/uploads/2025/07/2025-IMAGinE-Awards-Guidelines.pdf) for more details.

**Nomination checklist**

[ ]  Completed nomination form

[ ]  Provided required support material

[ ]  Provided promotional images and captions

**Declaration by nominator**

[ ]  I give my assurance that, to the best of my knowledge, the information supplied in this nomination is true and correct at this date. I agree to abide by the IMAGinE awards’ [Terms and Conditions of Entry.](https://mgnsw.org.au/wp-content/uploads/2025/07/2025-IMAGinE-Awards-Guidelines.pdf)

Name: Click or tap here to enter text.

Date: Click or tap to enter a date.

**IMAGinE Awards night** The awards will be presented on Wednesday 26 November at the Refectory at Sydney University Co-hosted by Verge Gallery. Tickets are available via Humanitix.

You can book your ticket here: <https://events.humanitix.com/imagine-awards-2025>