

POSITION VACANT

Collection Officer

Full Time position working between two sites (Bradman Museum Bowral and the SCG at Moore Park, when required).

The collections officer will manage the day-to-day collections care of the Bradman Museum's collection and implement operations relating to collections management, conservation, exhibitions, research, digitisation, acquisitions and loans. This is a public facing role and will occasionally require speaking to visiting schools.

Essential Requirements

- Appropriate tertiary qualifications relevant to the Museum Collections, Museum and Heritage Studies, or equivalent experience
- Availability to work on weekends/holidays depending on operation needs
- Working with children check

Knowledge & Experience

- Experience working in Museums.
- Experience in collection management databases, cataloguing processes, packing and handling of objects in a Museum environment.
- Experience in object acquisition and loan process.
- Knowledgeable in best practice for museum storage spaces.
- Skills working with digital files and graphics software.
- Knowledge of developing exhibitions for Google Arts & Culture

Desirable

- Exhibition development experience
- Knowledge and experience working with cricket and/or facilitating access and engagement with sporting communities
- Networks within the sporting community

Applicants must submit:

- A covering letter which addresses the role description's **essential requirements** and your relevant experience
- Resume

Send by email to admin@bradman.com.au

COURAGE | HONOUR | HUMILITY | INTEGRITY | DETERMINATION



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About the Bradman Museum

Located in Bowral, regional area 90 minutes south of Sydney, the Bradman Museum is an independent medium sized public museum that celebrates the milestones in the history of Australian Cricket and commemorates the achievements of Sir Donald Bradman. The Collection consists of a diverse range of materials including timber, ceramics, textiles, paper, metal, photographs, film and audio files.

The Museum has an on-line presence on *Our Sporting Land*
<https://artsandculture.google.com/partner/bradman-museum>

The Vision is to grow our curatorial services to develop our digital assets, to tell the stories of why cricket is Australian's national Sport.

We Are	HISTORY MAKING			
Purpose	WE'RE HERE TO RECOGNISE AND CELEBRATE THE PAST, THE PRESENT AND THE POSSIBILITIES THROUGH CRICKET			
Showcase	BRADMAN TRUST COLLECTION	COVER DRIVE PROGRAM	20 X SCHOLARSHIPS IN 20 YEARS	ICONIC DESTINATION
What We Do	A LIVING MUSEUM	STRENGTHEN COMMUNITY SPIRIT	SPREAD KNOWLEDGE	CONNECT CORPORATE AND COMMUNITY
Audacious Goal	TO BE THE CUSTODIAN FOR THE ONGOING STORY OF CRICKET, CREATING SOCIAL COHESION AND DOUBLING OUR INVESTMENT BY 2025			
Culture	SYMBOLS	BEHAVIOURS	SYSTEMS & PROCESSES	
Values	COURAGE	HONOUR	INTEGRITY	DETERMINATION HUMILITY

COURAGE | HONOUR | HUMILITY | INTEGRITY | DETERMINATION



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